

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, April 24, 2017

2:15 pm - 4:00 pm

Location: CTC 131

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Rick Ramos, Dionne Perez (sub for Robert Webster), Irena Stefanova, Laura Salas, Mark Wong, and Katie Krolikowski.

Members absent: Robert Webster, Andrea Phillips, and Paul DeBolt.

Resource Team in attendance were: Karen Ruskowski (Curriculum Specialist).

Guests in attendance were: Bobby Sturgeon and Beth Goehring.

CONSENT AGENDA ACTION ITEMS

April 24, 2017 Agenda

ACTION: Irena motioned to approve the consent agenda action items with the removal of the DE proposals; Bobby seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

April 10, 2017 Minutes

AUSER-111 Automotive Brakes

Non-Substantial: Update SLO's and Textbook

AUSER-117 Automotive Drive Trains

Non-Substantial: Update textbook, SLO's

AUSER-113 Automotive Suspension and Steering

Non-Substantial: Update SLO's and Textbook

AUSER-115 Engine Service and Repair

Non-Substantial: Update SLO's and Textbook

AUSER-203 Automotive Engine Performance

Non-Substantial: Update SLO's and Textbook

AUSER-238 Automotive Heating and Air Conditioning

Non-Substantial: Update textbook, SLO's

Associate in Arts in Studio Arts for Transfer (A.A.-T)

Non-Substantial: This new degree was approved by CIC on 3/27/17, but the following courses: ART-141, 133, 159 and 136 need to be removed from the selection of elective courses in List B, as articulation agreements for these courses could not be found. This change does not alter the units for the major.

SPCH-121 Critical Thinking & Persuasion

NEW Distance Education

ACTION: Removed from agenda

SPCH-121I Critical Thinking & Persuasion (IGETC)

NEW Distance Education

ACTION: Removed from agenda

MEDIC-150 Medical Terminology I

NEW Distance Education

ACTION: Removed from agenda

DRAMA-125 Acting on Camera

NEW Distance Education

ACTION: Removed from agenda

HHS-115 Personal Development for Life and Work

NEW Distance Education

ACTION: Removed from agenda

ART-132 Digital Art: Beginning I

NEW Distance Education

ACTION: Removed from agenda

ECHD-120 Introduction to Principles & Practices of Early Childhood Education

NEW Distance Education

ACTION: Removed from agenda

NON-CONSENT AGENDA ACTION ITEMS

NURS-209 Advanced Placement Transition Course

Reactivate Course: This course was deleted over 5 years ago as there were so few advanced placement students admitted to the nursing program. It is now needed again, as the nursing program anticipates accepting a cohort of advanced placement students in the Fall of 2017.

Discipline: Nursing **Units:** 1 **Hours:** 18 lecture **Grading Policy:** Pass/No Pass

ACTION: Irena motioned to table for lack of representation; Bobby seconded; Rick, Irena, Bobby, and Mark were all in favor; no abstentions.

(This course was on 4/10 agenda, but was tabled for missing CB codes)

PHILO-220 Comparative Religion

PHILO-141 Introduction to Philosophy of Religion

Non-Substantial: Course number changed from 220 to 141, Title, Description, objectives, content, SLOs, assignments, add advisory ENGL-142B, submit for TMC/C-ID.

ACTION: Irena motioned to table for no representation; Bobby seconded; Rick, Irena, Bobby, and Mark were all in favor; no abstentions.

(This course was on 4/10 agenda, but was tabled for further discussion about course # change)

MEDIA-152 Introduction to Digital Film Production

Content Review with Non-Substantial: Description update, reduce lecture hours, add lab hours, and update content/objectives to better align with C-ID. Requesting approval for C-ID FTVE 150. Added Film Production as a discipline, updated SLOs and outside assignments. **Hours:** 36 lecture/54 lab

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Irena motioned to table; Mark seconded; Rick, Irena, Bobby, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with Methods of Evaluation

ART-810N Drawing for the Older Adult

Content Review with Non-Substantial: Description, Content, SLO, MOE, MOI, Textbook, correct to not program applicable.

(This course was on 4/10 agenda, but was tabled for non-representation)

Hours: 9-18 lecture/27-36 lab

ACTION: Irena motioned to table; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with SLO.

MEDIA-153 Intermediate Digital Film Production

Content Review with Non-Substantial: Description update, reduce lecture hours and add lab hours; and update content/objectives to better align with MEDIA 152. Added Film Studies as a discipline, updated SLOs and outside assignments.

Hours: 36 lecture/54 lab

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Irena motioned to table; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with SLO and Methods of Evaluation.

AUSER-123 Introduction to Auto Collision Repair Technology

Content Review Non-Substantial: Description, SLOs, MOE, update textbook

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie motioned to approve; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

AUSER-207 Hybrid Electric Vehicles Diagnostics and Repairs

Content Review Non-Substantial: Update SLO's, methods of instruction, out of class assignments

ACTION: Katie motioned to approve; Laura seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

BIOSC-873N Basic Concepts for Biotechnology Lab

New Course: This is one of two courses in a NON-CREDIT sequence that can lead into the biotechnology credit pathways at CCC.

Discipline: Biology/Biotechnology **Hours:** 18-36 lecture

ACTION: Irena motioned to approve; Katie seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

Certificate of Achievement: EMED: Paramedic Studies

New Certificate: Our EMT program is the perfect bridge to this program and we have new faculty, classroom space and equipment supported by California strong workforce funding and numerous grants to support this program. **Unit Value:** 36-41

ACTION: Dionne motioned to approve; Katie seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

NOTE: This is a building block to an AS-T and is modeled after San Francisco City College's program.

ESL-183 Writing I

Content Review with Non-Substantial: Update SLOs, textbook, and out of class assignments

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie to table; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

NOTE: Text needs updating. Will go on consent agenda next meeting.

ESL-186 Writing II**Content Review with Non-Substantial:** Update SLOs, textbook, and out of class assignments*(This course was on 4/10 agenda, but was tabled for non-representation)***ACTION:** Katie motioned to table; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.**Fitness Leadership****New Non-Credit Certificate:** This non-credit program certificate provides students an opportunity to learn the basic skills necessary to be a fitness leader for a variety of fitness program types. **Hours Value:** 108*(This course was on 4/10 agenda, but was tabled for non-representation)***ACTION:** Katie motioned to approve; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**HED-880N Spinal Fitness****New Course:** Part of new non-credit program certificate in Heath/Safety for older adults*(This course was on 4/10 agenda, but was tabled for non-representation)***Discipline:** PE/KINES/HED/Athletic Training/T5§53412(f)(h) **Hours:** 5 lecture/22-103 lab**ACTION:** Mark motioned to approve; Laura seconded; Rick, Robert, Andrea, Paul, Irena, Laura, Mark, Randy and Katie were all in favor; no abstentions.**HED-886N Balance and Mobility****New Course:** This is a new Health and Safety non-credit course that focuses on helping older adults gain and maintain their balance and mobility.**Discipline:** PE/KINES/HED/Athletic Training/ T5§53412(f)(h) **Hours:** 5 lecture/22-103 lab**ACTION:** Katie motioned to approve; Laura seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.**HED-887N Arthritis Foundation Exercise Program****New Course:** This is a new non-credit course designed to meet the needs of older adults suffering from arthritis.**Discipline:** PE/KINES/HED/Athletic Training/T5§53412(f)(h) **Hours:** 5 lecture/22-103 lab**ACTION:** Katie motioned to approve; Irena seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.**KINES-888N Fitness Leadership 1****New Course:** This new non-credit fitness leadership course is part of a new non-credit program certificate.*(This course was on 4/10 agenda, but was tabled for non-representation)***Discipline:** PE/KINES/DANCE **Hours:** 18 lecture/36 lab**ACTION:** Irena to approve; Katie seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**KINES-889N Fitness Leadership 2****New Course:** This non-credit course is the second level of fitness leadership development and is part of the new non-credit certificate in fitness leadership.*(This course was motioned to add to 4/10 agenda, but was then tabled for non-representation)***Discipline:** PE/KINES/DANCE **Hours:** 18 lecture/36 lab**ACTION:** Katie motioned to approve; Irena seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**Kinesiology Transfer Degree (AA-T)****Non-Substantial:** Update and expand the options of physical education activity courses available to students completing the degree. **Unit Value:** 21-23*(This course was on 4/10 agenda, but was tabled for non-representation)***ACTION:** Katie motioned to approve; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**PHILO-140 History of Ancient Philosophy****New Course:** This course can earn General Education credits in the Arts & Humanities and/or credit toward the transfer degree in Philosophy.*(This course was on 4/10 agenda, but was tabled for non-representation)***Discipline:** Philosophy **Units:** 3 **Hours:** 54 lecture **Grading Policy:** Student Choice**ACTION:** Irena motioned to table for no representation; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**PHILO-150 History of Modern Philosophy****New Course:** This course can earn General Education credits in the Arts & Humanities and/or credit toward the transfer degree in Philosophy.*(This course was on 4/10 agenda, but was tabled for non-representation)***Discipline:** Philosophy **Units:** 3 **Hours:** 54 lecture **Grading Policy:** Student Choice**ACTION:** Irena motioned to table for no representation; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**Public Health Science Transfer Degree (AS.-T)****New Transfer Degree:** Public Health Science is a new AST developed by the C-ID program. **Unit Value:** 32-33*(This course was on 4/10 agenda, but was tabled for non-representation)***ACTION:** Katie motioned to approve; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.**NOTE:** Needs to be assigned to the HED department. (Only PE/KINES are choices in drop-down window.)**Discussion Items****Should the committee add a May 22 meeting to the CIC schedule?** Yes, there will be a meeting on May 22.

Presentations from the public There were no presentations from the public.

Adjournment – Meeting adjourned at 4 p.m. Next meeting will be May 8 in CTC 131.

Respectfully submitted,
Lynette Kral